Job Description – Associate Interventionist (AI)

Official Title: Associate Interventionist

Department: College of Education – UNT Kristin Farmer Autism Center

Work Schedule: Hourly, up to 30 hours per week (UNT students), up to 19 hours per week, non-UNT students. An individual schedule will be determined on a weekly basis between the hours of 8:00-6:00, Monday through Friday. Considerations will be made for college students on a semester-by-semester basis. There is no guarantee of scheduled hours.

Department Overview:
The UNT Kristin Farmer Autism Center (KFAC) is located in a 21,000 square-foot facility near the UNT main campus in Denton, Texas (490 S. I-35 East). The Center provides comprehensive, research-based interventions and services to individuals with Autism Spectrum Disorder (ASD) and their families.

The Center features a multidisciplinary team of highly trained, experienced, and collegial professionals who provide state-of-the-art intervention, therapy, diagnosis, counseling, and other services, as well as parent and community training. The Center also serves as a center of excellence for autism and disabilities research and training. The KFAC provides full-time and part-time services at the Center.

Job Summary:
Associate Interventionists will assist in providing direct services to clients at the UNT Kristin Farmer Autism Center. AIs will assist with the implementation of clients’ Individualized Treatment and Intervention Plans, including but not limited to areas of: self-help, behavior management, communication, academics, vocational, social interaction and any other duties as assigned by the Director of Intervention and the Intervention Coordinator.

Basic Duties and Responsibilities:
The essential functions of this position, pursuant to all State and Federal regulations, may include the duties and responsibilities noted herein, however, this list represents only examples, and is not a comprehensive listing of all functions and tasks associated with this position.

- Responsible for the direct implementation of skill-acquisition and behavior-reduction plans developed by Board Certified Behavior Analyst (BCBA);
- Assist Intervention Coordinator (IC) and Associate Intervention Coordinator (AIC) in preparing materials;
- Accurately collect, record, and analyze data;
- Report concerns regarding client progress to Intervention Coordinator;
- Implement evidence-based practices including behavior-analytic techniques;
- Maintain awareness of trends and best practices in the area of autism intervention;
- Implement Individualized Treatment and Intervention Plan for KFAC clients;
- Develop thorough knowledge of the UNT KFAC’s Core Document including mission and vision statements;
- Follow UNT and KFAC policies and procedures;
- Maintain a clean and organized working environment;
- Assist in the maintenance and care of equipment and materials
- Assist clients with physical needs and personal care according to their needs, including lifting, positioning, feeding, toileting, and personal hygiene;
- Attend and participate in staff meetings, training, and special events as required;
Maintain client confidentiality;
- Perform other related duties as assigned.

**Supervisory Responsibilities:**
- Supervise clients and maintain safety;
- Remain in close proximity to clients;
- Report all incidents using appropriate chains of command.

**Skills and Knowledge:**
- Basic understanding of autism spectrum disorders and evidence-based practices;
- Ability to work with clients with autism spectrum disorders;
- Ability to be patient, flexible, versatile, and cope with stressful situations;
- Ability to follow verbal and written instructions.

**Qualifications:**
- **Education/Certifications**
  - High-School diploma or equivalent required
  - Bachelor’s Degree preferred
- **Experience**
  - Experience working with individuals with ASD;
  - Basic understanding of behavior analytic principles and procedures;
  - Knowledge of evidence-based practices.

**Mental/Physical/Environmental Demands:**
- Maintain emotional control during stressful situations;
- Ability to work with frequent interruptions and changes;
- Frequent standing, stooping, bending, kneeling, pushing, and pulling;
- Ability to lift clients on a frequent basis (approximately 50 lbs. unassisted);
- Potential exposure to bodily fluids and/or communicable diseases (please note that precautions are put in place to ensure your safety);
- Ability to sit on the floor;
- Ability to cope with potentially loud noises;
- Potential exposure to physical and verbal aggression from clients.

**HOW TO APPLY**
Please send a resume and cover letter to Dr. Susan Nichols, KFAC Director of Intervention, at susan.nichols@unt.edu.